<<Begin sample text>>

|  |  |
| --- | --- |
| Protocol Title |  |
| JeffTrial Number |  |

Dear Dr. <PI Last Name>,

Your protocol, identified above, was reviewed at the following MDG Committee meeting.

|  |  |
| --- | --- |
| MDG Committee |  |
| MDG Committee Meeting Date |  |
| Sites Participating |  |

The protocol was APPROVED.

Insert one:

For studies managed by PSU Regulatory Team:

The next step in the activation process is review at the Protocol Facilitation Committee (PFC).,

For studies NOT managed by PSU Regulatory Team

The next step in the activation process is review at the Protocol Facilitation Committee (PFC). Please use the link below to access PFC submission instructions and deadlines:

<https://ewebapp01pa.jefferson.edu/intranet/clinicaltrials/pfc.php>

Afterwards, you will submit to the Protocol Review and Monitoring Committee (PRMC). Please use the link below to access PRC submission instructions, the MCSF, submission deadlines, and PRC meeting dates.

<https://ewebapp01pa.jefferson.edu/intranet/clinicaltrials/prc.php>

Best regards,

<<End sample text>>